



# LUNG CENTER OF THE PHILIPPINES

## INSTITUTIONAL ETHICS REVIEW BOARD

Quezon Avenue Extension, Quezon City, Philippines 1100

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### INVITATION LETTER

<Date: dd/mm/yyyy>

<Title, Name, Surname of Nominee>

Institution/Affiliation

<Address>

Dear \_\_\_\_\_:

The **LCPIERB** would like to invite you as a **Regular Member**.

As a **Regular Member**, we recognize your expertise in the field of research that will be proposed and appreciate your insights/expert opinions as well as any recommendations.

As a **Regular Member**, you will be assigned as a Primary Reviewer and will accomplish the two LCP-IERB forms attached to the research protocol/s that will be sent to you two weeks (2) before the regular meeting of the LCP-IERB which is every 4<sup>th</sup> Wednesday of the month. You will be required to attend the meeting and participate in the discussion. You can also be assigned as a member of the SAE Subcommittee.

Please sign the conforme below if you accept our invitation. Likewise, please examine and sign the Confidentiality Agreement and Conflict of Interest Disclosure Form (refer to the attached form) and return these documents to the **LCPIERB** Secretariat. You are also required to submit your latest Curriculum Vitae and updated ICH-GCP Certificate.

An honorarium will be given for every meeting attended, subject to the approval of the Executive Director and the Management Committee.

For any questions, please feel free to contact the **LCPIERB** Secretariat at **924-6101 loc. 568**.

Thank you for your attention and hoping for your favorable response.

Sincerely,

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**Executive Director**  
**Lung Center of the Philippines**

**Conforme:**

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*Signature over Printed Name*

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*Date*