



LUNG CENTER OF THE PHILIPPINES
Quezon Avenue Extension, Quezon City, Philippines 1100
ISO 9001:2015 CERTIFIED

16 December 2020

CONCEPCION G. PABALAN

Business Development and Client Relations Manager
Socotec Certification Philippines, Incorporated
{Formerly AJA Registrars, Incorporated}
2nd Floor, JD Tower Commerce Avenue
Madrigal Business Park, Ayala Alabang
Muntinlupa City

Dear Ms. Pabalan:

The Lung Center of the Philippines {LCP} along with the Philippine General Hospital {PGH} and Jose N. Rodriguez Memorial and Medical Center were designated as referral center for confirmed covid-19 patients.

Activities related to quality management system {QMS} that needs a face to face encounter and visits, like internal quality audit, management review meeting and the ISO 9001:2015 surveillance audit were shelved off temporarily.

LCP's major concern is the management of those patients afflicted with covid-19, the health and safety of our employees, customers and partners. This commitment covers everything, from making sure we are doing our part to contain the spread of virus in the workplace.

The undersigned would like to apologize for this occurrence and hereby requesting to please schedule our next surveillance on **April 14, 2021** to give as an ample time to navigate to a new normal for next year.

Anticipating that this will merit your kind consideration and approval.

Thank you.

MERRY CHRISTMAS AND SAFE A NEW YEAR TO ALL.

Very truly yours,

VINCENT M. BALANAG, JR., MD
Executive Director



Quality Management System QMS <lcpqmsoffice@gmail.com>

Surveillance Audit

1 message

ADUFINA Clariz <Clariz.ADUFINA@socotec.com>
To: "lcpqmsoffice@gmail.com" <lcpqmsoffice@gmail.com>
Cc: Edward Allen Valerio <Edward-allen.VALERIO@socotec.com>

Mon, Dec 28, 2020 at 3:47 PM

Good afternoon Ma'am/Sir,

I hope everything is well.

Related to the letter dated December 16, 2020, please be informed that the requested extension of the surveillance audit is not possible. As much as we want to grant your request, we need also to comply with our accreditation requirement. Given the current situation, the management of SOCOTEC Certification Philippines, Inc. have allowed audit deferment within a specified period only due to extraordinary event as stated in IAF ID3:2011. For your organization, since your surveillance audit was due last May 23, 2020, we will allow an 8-months delay in your surveillance audit to give way to all the internal preparations needed prior to 3rd party audit visit. Hence, we are only allowed to have your surveillance audit on or before January 23, 2021.

Should you have any concerns, please let us know.

Kind Regards,

Clariz Anne ADUFINA

Planner

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